

Macular Society ARVO Travel Grant Application

Instructions to Applicants

1. Travel Grants are awarded at the discretion of the Macular Society. They are primarily intended to enable early career researchers working in the field of macular disease to attend The Association for Research in Vision and Ophthalmology (ARVO) annual meeting in the USA, where they are presenting work. An early career researcher is defined as within 10 FTE years of their last degree.
2. Applicants are asked to provide their abstract and confirmation of acceptance as part of the application submission, as such applications without this information will not be accepted.
3. Applications will be evaluated by the Macular Society's Research Committee.
4. The size of the grant awarded will not normally exceed £2,000. The awards are intended to contribute to travel (economy class), accommodation, subsistence expenses and registration fees.
5. The recipient will be expected to acknowledge the contribution of the Macular Society in their presentation.
6. It is expected that the grant holder will have business travel insurance provided by their institution.
7. Grant holders are required to provide a short report on their attendance to the Macular Society, to be used for a feature in Sideview, our members' magazine, and the charity's website. They may also be asked to engage with the PR team on any publicity related to the grant.
8. Recipients of Travel Grants will not be eligible for a further Travel Grant within 2 years of a successful application.
9. Claims for reimbursement must be made retrospectively within 90 days of the conference and be supported by receipts or other proof of purchase.
10. If the conference is cancelled or the applicant cannot attend in person, the Macular Society should be informed and the award is

cancelled. In the event that virtual attendance is possible instead, the registration fee can still be claimed.

11. Applications from more than one individual within the same research team/lab/clinical unit to attend the same conference (even if presenting different work) will not be accepted.
12. Submission of this application indicates acceptance of the terms and conditions.

The completed application form and additional information must be submitted to: research@macularsociety.org

Deadline for applications: 24 February 2023

Any enquiries should be directed to research@macularsociety.org

1. Name of applicant:

2. Present appointment:

3. Address:

4. Date of event:

5. Could the proposal proceed with partial funding? Yes/No

6. Amount requested (to a maximum of £2,000)

7. Please list the sources from which you have either already sought or intend to seek funding:

Note: Documentary evidence that additional funding has been solicited (and its current status) must be provided in an appendix to this application.

Requested:

Received:

Promised:

8. Is the work being presented as a paper or a poster?

9. Title of proposed research that is to be presented and description (maximum 500 words)

10. **Please give a breakdown of costs:**

(i.e. travel, accommodation, registration fee)

Registration Fee

Travel

Accommodation

Other

Expenses

Total:

Please list any attached documents:

Head of Department/supervisor:

I confirm that I support attendance at this conference:

Signed:

Date:

Applicant's signature

Date: